



Ref. No. JU/09/00391/19

Vodňany 19. 3. 2019

Dean's Measure No. 8/2019
Pocket money for business trips abroad and report from business trip

1) The Dean, vice-deans, registrar, directors of institutes, center and heads of laboratories and units of FFPW USB can claim pocket money when travelling abroad. The pocket money amount may be up to 30 % of subsistence costs (meals) given according to the valid Labour Code. The pocket money may be granted only if there is a sufficient amount of available resources intended to cover the foreign business trip.

2) Report from foreign business trip is reported in form of information about this trip at FFPW USB websites in Czech and English version, always in the extent of 150 words.

Exceptions can be decided by the Dean.

This measure was discussed and approved by the Dean's College of the faculty and becomes effective on 18th March 2019.

This Dean's measure cancels Dean's decision No. 11/2016.

Prof. Dipl.-Ing. Pavel Kozák, Ph.D.
Dean of FFPW USB