



Ref. No. JU/00393/19

Vodňany, 19<sup>th</sup> March 2019

## Measure of the Dean No. 10/2019 Schedule of Remuneration

I hereby issue a schedule of remuneration or extraordinary rewards for the following activities performed by external persons<sup>1)</sup> or employees of the FFPW USB.

Action Name	Sum in CZK
Opponent opinion – habilitation procedure	3,000
Opponent opinion – doctoral theses	2,500
Opponent opinion – dissertations	1,500
Opponent opinion – bachelor theses	1,000
Opponent opinion – publications of the FFPW USB – monographs, scripts and textbooks <sup>2)</sup>	3,000 – 8,000
Opponent opinion – publications of the FFPW USB – methodology, certified technology	1,000 - 3,000
Language proof reading, editorial activity - published papers of the FFPW USB	500 – 8,000,- <sup>2)</sup>
External chairman of the commission in the State Doctoral Exam, dissertation defence	600/hour + travel and subsistence cost (=TSC) <sup>3)</sup>
External member of the commission in State Doctoral Exam, dissertation defence	450/hour + TSC <sup>3)</sup>
External chairman of the commission in the State Final Exam	400/hour + TSC <sup>3)</sup>
External member of the commission in the State Final Exam	300 + TSC <sup>3)</sup>
Remuneration for one hour of tuition of a subject by an external person incl. preparation <sup>4)</sup>	600 - 800 + TSC <sup>3)</sup>
▪ Professor	500 - 700 + TSC <sup>3)</sup>



<ul style="list-style-type: none"><li>▪ Associate Professor</li><li>▪ Others</li></ul>	400 - 600 + TSC <sup>3)</sup>
Remuneration for examining one student by an external person (regardless the number of dates) <sup>5)</sup>	300 – 500 + TSC <sup>3)</sup>
Remuneration for an external worker <sup>1)</sup> for supervising a doctoral thesis	CZK 4,000 per academic year
Remuneration for an external worker <sup>1)</sup> for supervising a dissertation	CZK 3,000 per academic year
Remuneration for an external worker <sup>1)</sup> for supervising a bachelor thesis	CZK 2,000 per academic year
Royalty for a publication of the FFPW USB – monographs <sup>2)</sup> <ul style="list-style-type: none"><li>• 200 - 299 standard pages (SP is text in length of 1,800 characters)</li><li>• above 300 SP including</li></ul>	50,000 – 70,000 <sup>2)</sup> 70,000 – 100,000 <sup>2)</sup>
Royalty for a publication of the FFPW USB - scripts, textbooks, workbooks <sup>2)</sup> <ul style="list-style-type: none"><li>• 100 - 149 SP</li><li>• above 150 SP (including)</li></ul>	25,000 – 35,000 <sup>2)</sup> 35,000 – 50,000 <sup>2)</sup>
Royalty for a publication of the FFPW USB – methodology, certified technologies, pilot production <sup>2)</sup>	5,000 – 20,000 <sup>2)</sup>
Royalty for a publication of the FFPW USB - popular and professional articles (other than indexed journals at Web of Science and Scopus)	500 – 3.000 <sup>6)</sup>

#### Explanatory notes:

State Final Exam (for Bachelor's and Follow up MSc studies); State Doctoral Exam (Ph.D.)

The abovementioned remunerations apply only to those publications that are issued by the FFPW USB. These are primarily funded from projects to support these activities. In the event of their absence and after the approval of the Dean's collegium, the costs associated shall be covered from 50% by the relevant part of the FFPW USB (according to the author's share,



unless the directors of the parts make other arrangement) and from 50% by the office of the Dean of the FFPW USB.

<sup>1)</sup> External person - a person employed on the Agreement to complete a job / Agreement to perform work (DPP/DPČ) or a person without employment relationship at the FFPW USB.

<sup>2)</sup> The amount of the royalty in mentioned range is proposed by the Vice-Dean for S & R. The Vice-Dean for S & R also proposes a remuneration to the editor, as well as to the opponents for their expert opinions and language proof reading. In the case of publishing updated editions, royalties and opponent opinions may be further reduced. The distribution of the remuneration to the individual authors is proposed by the leader of the author's team.

<sup>3)</sup> The way of payment of travel expenses incurred in carrying out the above mentioned activities must be clearly specified in advance in the text of the Agreement to complete a job / Agreement to perform work (DPP/DPČ). Only those who submit a completed travel order with all the requisites are entitled to the refund of travel expenses.

<sup>4)</sup> It is calculated in such a way that for 1 hour of a lecture or an exercise, there is 1 hour of preparation. The amount of the remuneration in that range is suggested to the Registrar of the faculty by the Vice-Dean for study affairs.

<sup>5)</sup> Possible travel expenses for examining students in every subject can be claimed for a maximum of 6 times. The amount of the remuneration in mentioned range is suggested to the Registrar of the faculty by the Vice-Dean for study affairs.

<sup>6)</sup> Vice-Dean for External Relations proposes the amount of royalties in that range.

Any exceptions are decided by the Dean on the basis of a written request.

This measure cancels the Dean's measure No. 16/2018.

Prof. Dipl. - Ing. Pavel Kozák, Ph.D.  
Dean of the FFPW USB