



Ref. No. 09/0177/18

Vodňany, 12<sup>th</sup> February 2018

## **Measure of the Dean No. 4/2018 Extraordinary Scholarship for Talented Students**

In accordance with the Decision of the Dean of the FFPW USB No. 12/2017 "Details on the application of the Scholarship rules of the USB at the FFPW USB" (Article 7), the Scholarship System at the USB and the Higher Education Act No. 111/1998 Coll. (hereinafter the Act) I hereby adjust the rules for obtaining an extraordinary Scholarship for the development of talented students at our faculty (hereinafter the Scholarship).

### **Article 1**

#### **The purpose of the Scholarship**

The scientific, pedagogical, practical and, most importantly, international basis of the Faculty will not function well without intelligent, hard-working and dedicated students. Also the industry expects from us future leaders in their respective fields. The Scholarship is intended to support and attract able and diligent students and motivate such students to cooperate closely with our Faculty. The Scholarship should allow talented students to work their way towards proper financial backing for at least part of their study years at the FFPW USB. The motto of the decision is: *talented, able and hard-working student doesn't suffer from existential problems at our Faculty.*

### **Article 2**

#### **Scholarship fund**

For the purpose of paying for the extraordinary Scholarships for talented students, the Faculty has created a Fund for Extraordinary Scholarship for Talented Students (hereafter the Fund). The Fund has its own calculation section and it is primarily filled by donations and economic activities of the Faculty.

### **Article 3**

#### **Scholarship entitlement**

1) Entitled to receive the Scholarship are Bachelor students (2<sup>nd</sup> and 3<sup>rd</sup> year of study) and the students of subsequent Master study programs (1<sup>st</sup> and 2<sup>nd</sup> year of study) at the FFPW USB, who were in the previous academic year registered for classes with overall credit volume of at least 60 credit points and whose weighted study average did not exceed 1.5. The limit of 60 credit points does not apply to students, who have successfully completed Bachelor study program and continue in a subsequent Master study program. However, such students must not study the Bachelor study program for more than 3 years.

2) The amount of the Scholarship received will be differentiated based on the grades and activities of the students; it will be possible to receive double the basis, 1.5 times the basis, or simply the basis of Scholarship, if the following criteria are met and the student is placed in the order of remunerated applicants:

a) Double the basis:

- ✓ Weighted study average for the previous academic year 1.00 – 1.20.



- ✓ Completing at least one of the following activities:
  - important participation in the laboratory's activities at the FFPW USB in the extent of at least 100 hours (assistance free of charge within or beyond the bachelor's / master's thesis);
  - submitting a manuscript for publishing or actively presenting own results at a conference,
  - foreign study stay of at least 1 semester (acquiring 18 ECTS credits).
- ✓ Completing at least two of the following activities:
  - involvement in exhibitions and promotion of the faculty;
  - assistance to teachers / faculty with teaching at the faculty;
  - significant sports or other success under the auspices of the USB or the FFPW USB.

b) One and a half times the basis:

- ✓ Weighted study average for the previous academic year 1.21 – 1.50.
- ✓ Completing at least one of the following activities:
  - important participation in the laboratory's activities at the FFPW USB in the extent of at least 100 hours (assistance free of charge within or beyond the bachelor's / master's thesis);
  - submitting a manuscript for publishing or actively presenting own results at a conference,
  - foreign study stay of at least 1 semester (acquiring 18 ECTS credits).
- ✓ Completing at least two of the following activities:
  - involvement in exhibitions and promotion of the faculty;
  - assistance to teachers / faculty with teaching at the faculty;
  - significant sports or other success under the auspices of the USB or the FFPW USB.

c) Basis:

- ✓ Weighted study average for the previous academic year 1.00 – 1.50.
- ✓ Completing at least one of the following activities:
  - important participation in the laboratory's activities at the FFPW USB in the extent of at least 100 hours (assistance free of charge within or beyond the bachelor's / master's thesis);
  - submitting a manuscript for publishing or actively presenting own results at a conference,
  - foreign study stay of at least 1 semester (acquiring 18 ECTS credits).
- ✓ Completing at least one of the following activities:
  - involvement in exhibitions and promotion of the faculty;
  - assistance to teachers / faculty with teaching at the faculty;
  - significant sports or other success under the auspices of the USB or the FFPW USB.

3) The number of extraordinary Scholarships awarded for talented students for the academic year is limited. The number of awarded Scholarships and the amount of the Scholarship base for calculating the amount of the Scholarship is defined by the Dean based on the available financial resources in the Fund and it will be announced for the following academic year on the Faculty website always one



week before the meeting of the Dean's Committee for Extraordinary Scholarship for Talented Students (hereinafter the Dean's Committee).

#### **Article 4 Awarding the Scholarship, Dean's Committee**

1) The Scholarship will be awarded based on a request and annexes from a student. The form can be found on the website of FFPW USB in the section for students.

2) For each academic year the request including annexes is submitted via the study department **always by the 15<sup>th</sup> October**.

The request must include:

- ✓ achieved weighted study average in the previous academic year;
- ✓ annexes with detailed description of all activities, relevant for the Scholarship including all opinions and signatures of responsible persons from the FFPW USB, under whose auspices activities were carried out;
- ✓ opinion of the student on how was he/she rewarded for his/her activities;
- ✓ requested category of Scholarship for which the student applies (see Article 3, section 2 of the decision).

The Scholarship will be awarded only based on the information included in the request and annexes, and it depends on their validity. Incomplete or false information may lead to a rejection of the request or reduced Scholarship.

3) The Scholarship is awarded by the Dean's Committee.

4) The members of the Dean's Committee are appointed and removed by the Dean and the current members are always listed on the Faculty's website. The Dean is automatically a member of the Dean's Committee.

The Dean's Committee will:

- ✓ meet at least once a year;
- ✓ based on the submitted requests recommend to the Dean the names of those students, who are to receive Scholarship and the category of the Scholarship according to the Article 3, section 2. Control that all resources provided to the Faculty for the Fund for Extraordinary Scholarship for Talented Students remain in the own fund and are used only for the given purpose;
- ✓ prepare a statement about the Dean's report concerning the payment of Scholarships paid in the previous academic year.

5) The Dean's Committee decides about applicants for the award of Scholarships and the category of Scholarship by vote with a simple majority of present members of the Dean's Committee. The Dean's Committee has a quorum if an absolute majority of members is present. In case of equality of votes, the Dean or a person authorized to conduct the negotiation of the Dean's Committee decides about the result.

6) In a given academic year, the Scholarship is awarded for months October through May (8 months) and it will be paid on monthly basis, always by 15<sup>th</sup> of the following month, via bank transfer to the bank account of the student as specified in the IS STAG. The students will receive the first payment by 15<sup>th</sup> November and the last one by 15<sup>th</sup> June of the given academic year.

7) The Dean will inform the students by written decision about the outcome (awarded / not awarded) not later than 2 days before the first Scholarship payment is to be made.



## Article 5

### Final provisions

- 1) The Extraordinary Scholarship for Talented Students does not influence the amount of other scholarships awarded by the Faculty, as specified in internal documents of the USB and the FFPW USB.
- 2) The Scholarship can be paid to students in full-time and combined form of study at the FFPW USB. In case the student interrupts, terminates or ends studying at the FFPW USB, the Scholarship payments will be stopped.
- 3) The Scholarship payment can also be stopped in case the student fails to carry out his duties according to the Article 63 of the Act or in case of a disciplinary misdemeanour according to the Article 64 of the Act. After an inquiry the Dean decides whether payments for previously awarded Scholarship will continue.
- 4) Other rules and conditions not specified in this Measure are subject to the valid Dean's Decision/Measure on the application of the Scholarship rules of the USB at the FFPW USB, the valid Scholarship rules of the University of South Bohemia in České Budějovice, and other related internal regulations of the USB and the FFPW USB and the Higher Education Act.

This Measure cancels the Dean's Decision No. 7/2016.

This Measure comes into effect on 1<sup>st</sup> March 2018.

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Dean of the FFPW USB