



Dean's decision No. 18/2017
Listing and assigning of bachelor and diploma theses at the FFPW USB
in the academic year 2017/2018

- The employees, or students of doctoral study program (DSP) at the FFPW USB shall send the topics of their final theses to Study office (Mgr. Kateřina Bártová; email: kbartova@frov.jcu.cz) **by 20th November 2017**. It is necessary to indicate in the topic of the thesis, if it is bachelor's or diploma thesis and field of study for which the work is intended (Fisheries; Protection of waters; Fisheries and Protection of waters).
- Each of the academic workers except of lectures at IAPW and RIFCH with main contract at FFPW USB dealing with research lists at least one topic of final thesis. Employee without the Ph.D. degree (or equivalent degree) list bachelor theses only. Students of DSP can list up to one topic of bachelor thesis. Scientists and researchers can list thesis according to their consideration. Each laboratory of the RIFCH and the IA (does not apply for workplaces) must list at least four topics of bachelor theses and three topics of diploma thesis. Laboratories or workers dealing with issues of quality and protection of waters list topics of bachelor's theses only for the field of study Protection of waters. If workers communicate in the laboratory, they can choose a different way of listing the theses topics so that the minimum number of theses, which belongs to the laboratory and employees, must be listed. The ICS employees can list thesis according to their consideration.
- Name of final thesis's topic must be unique (i.e. two theses with the same name mustn't appear in the database of solved and defended final theses of the FFPW USB). Workers and students of DSP can re-list free topics (e.g. in case of termination of student's study) from past years.
- The final theses must respond with their focus and issues to the field of study. Bachelor theses may have a character of a review study (linking knowledge from literature with opinions and observations of the student), the diploma theses must address a problem by an informed analysis of the researched problem and alternatives of its solution based on the results obtained by self-observation (i.e. it is a creative work). Diploma theses' topics can build on previous bachelor theses, but from the assignment protocol must be obvious broadening or deepening the solved issues.
- **On 27th November 2017**, there will be topics of final theses, supervisors and contacts to them posted on the website of the FFPW USB. Theses' supervisors and their topics will be arranged into laboratories according to the FFPW USB structure. Other workplaces will be arranged into one group.
- **By 22nd December 2017**, the students of the second year of bachelor's study and the first year of follow-up master's study program in the standard course of study or all students who plan the final state examination in the academic year 2019/2020 and not yet work on a topic of thesis, must choose one of the offered theses' topics and register it with the relevant supervisor. The student is obligated to choose another supervisor and/or topic when the current topic or the capacity of supervisor will not be available.



- After the agreement of the supervisor and the student, the thesis's supervisor notifies Mgr. Bártová by an email about assignment of the topic with the student's name. Student's name with the final thesis topic will be immediately mentioned on the websites.
- Students of full-time bachelor's study program Fishery can choose only one of the offered topics of bachelor's theses on the websites of the FFPW USB. Students of bachelor's field of study Protection of waters, students of combined study and follow-up master's study can arrange another thesis's topic with supervisors of thesis from other parts of the USB or other institutions, provided that the supervisor will have a minimum academic degree of Ph.D., Th.D., Dr., CSc., D.Sc., DrSc. or other equivalent, the topic of thesis shall relate to the field of study and the student shall find a faculty guarantor of the thesis's topic (academic employee with at least Ph.D. or equivalent degree). The approval of the topic of such thesis is given by the vice-dean for study affairs on the written request of the student.
- **One worker can be a supervisor of newly listed final theses at maximum for two students.** Supervisors, whose student did not defend his thesis in front of the committee of final state exams in the previous academic year, cannot list any topic of the final thesis in the academic year 2017/2018. Supervisors, whose students did not defend his thesis in front of the committee of final exams in two consecutive academic years, cannot list any topic of the final thesis in the academic year 2017/2018 - 2019/2020.
- Non-fulfilment of students' duties to agree on the topic of final thesis can be considered as non-compliance of requirements resulting from the study program according to the Study and Examination Rules USB in accordance with § 56 par. 1 letter b) Act No. 111/1998 Coll. about universities.
- The teachers will send the materials for processing of assignment protocol on selected topics electronically to Mgr. Bártová **by 5th January 2018**. Forms of assignment protocols are available on the websites of the FFPW USB in the section "For employees". If the topics of bachelor or diploma theses bind on research grants or projects, it is necessary to mention this fact in the assignment protocol.
- The reason for dealing with the topic, the aim of the thesis and brief description of the methodology or solutions of the methods of the theses must be specified in assignment protocols. The list of literature must reflect the current knowledge of the theme and must be an obvious guidance with regard to the possibility of finding another reference literature.
- The study department processes the assignment protocols and disseminates them to the directors of institutes and the vice-dean for study affairs for signature **by 16th February 2018**. Assignment protocol is an integral part of the bachelor / master thesis.
- Prospective uncertainties regarding to listing and assigning the bachelor and diploma thesis are solved by vice-dean for study affairs.

This decision cancels the Dean's decision No. 15/2016.

This Dean's decision comes into effect on 1st November 2017.

Prof. Dipl.-Ing. Otomar Linhart, DSc.
Dean of the FFPW USB