**QUESTIONNAIRE ON THE AGREEMENT TO COMPLETE A JOB**

**To be filled by a person responsible for the job administration (employer)**

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| --- | --- |
| Term of work: (from… to...) |  |
| Type of job: |  |
| Agreed scope of work: (hours) |  |
| More detailed job specifications:  (at least two or three sentences) |  |
| Authorised person to accept the finished job: |  |
| Financial reward: | ………. *CZK per hour, i.e. ………. CZK total (per-tax)* |
| Principal: |  |
| Other arrangements (e.g. travel entitlement) |  |
| Another employment relationship at JU | **NO/YES (which)** |
| Source of financing: | **NS:** |
| **TA:** |
| **Action:** |
| **KP:** |

**To be filled by an employee**

|  |  |
| --- | --- |
| Surname, name, academic title: |  |
| Date of birth: |  |
| Place of birth: |  |
| Permanent address: |  |
| Health insurance Company: |  |
| Contact: |  |
| Bank account number: |  |

***To be filled by foreign county citizens***

|  |  |
| --- | --- |
| Passport number: |  |
| Bank account number: |  |
| Surname, name bank account owner |  |
| Bank account owner address |  |
| IBAN: |  |
| SWIFT: |  |
| Bank name and bank address: |  |

***To be completed by associate professors and professors:***

Appointment (***associate professors and professors:***

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Field** | **University** | **Date** |
|  |  |  |  |
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|  |  |  |  |

Academic titles listed before the name, resp. foreign titles listed before the name acquired by studying at a foreign university

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Study program** | **Field** | **Date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Academic, academic-scientific and scientific titles listed behind the name, scientific degrees and foreign titles listed behind name, awarded by studying at a foreign university

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Degree program / Group of Sciences** | **Field of study** | **Date** |
|  |  |  |  |
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