



Ref. No. JU/00393/19

Vodňany, 7th October 2024

Dean's Measure No. 26/2024 Schedule of Remuneration

I hereby issue a schedule of remuneration or extraordinary rewards for the following activities performed by external persons ¹⁾ or employees of the FFPW USB.

Action Name	Sum in CZK
Opponent opinion – habilitation procedure	4,500
Opponent opinion – dissertation theses	3,500
Opponent opinion – diploma theses	2,000
Opponent opinion – bachelor theses	1,500
Opponent opinion – publications of the FFPW USB – monographs, scripts, and textbooks	4,000 – 10,000 ²⁾
Opponent opinion – publications of the FFPW USB – methodology, certified technology	1,000 - 5,000
Language proofreading, editorial activity - published papers of the FFPW USB	1000 – 10,000,- ²⁾
External chairman of the commission in the State Doctoral Exam, dissertation defense	800/hour + travel and subsistence cost (=TSC) ³⁾
External chairman of the commission in the State Final Exam	600/hour + TSC ³⁾
External member of the dissertation defense commission in the State Doctoral Exam and State Final Exam	500 + TSC ³⁾
Remuneration for one hour of tuition of a subject by an external person incl. preparation ⁴⁾ <ul style="list-style-type: none">▪ Professor▪ Associate Professor▪ Others	700 - 900 + TSC ³⁾ 600 - 800 + TSC ³⁾ 500 - 700 + TSC ³⁾



Remuneration for examining one student by an external person (regardless of the number of dates)⁵⁾	500 – 700 + TSC³⁾
Remuneration for an external worker¹⁾ for supervising a doctoral thesis	5,000 per academic year
Remuneration for an external worker¹⁾ for supervising a diploma thesis	4,000 per academic year
Remuneration for an external worker¹⁾ for supervising a bachelor thesis	3,000 per academic year
Royalty for a publication of the FFPW USB – monographs²⁾ <ul style="list-style-type: none">• 200 - 299 standard pages (SP is text in length of 1,800 characters)• above 300 SP including	50,000 – 70,000 ²⁾ 70,000 – 100,000 ²⁾
Royalty for a publication of the FFPW USB - scripts, textbooks, workbooks²⁾ <ul style="list-style-type: none">• 100 - 149 SP• above 150 SP (including)	25,000 – 35,000 ²⁾ 35,000 – 50,000 ²⁾
<ul style="list-style-type: none">• Royalty for a publication of the FFPW USB – methodology, certified technologies, pilot production	5,000 – 24,000 ²⁾
Royalty for a publication of the FFPW USB - popular and professional articles	500 – 3,000 ⁶⁾

Explanatory notes:

State Final Exam (for Bachelor's and Follow-up MSc studies); State Doctoral Exam (Ph.D.)

The abovementioned remunerations apply only to those publications that are issued by the FFPW USB and are primarily funded by projects to support these activities. In the event of their absence and after the approval of the Dean's collegium, the costs associated shall be covered from 50% by the relevant part of the FFPW USB (according to the author's share, unless the directors of the parts make other arrangement) and from 50% by the office of the Dean of the FFPW USB.

¹⁾ External person - a person employed on the Agreement to complete a job / Agreement to perform work (DPP/DPC) or a person without employment relationship at the FFPW USB.



²⁾ The amount of the royalty in the mentioned range is proposed by the Vice-Dean for S & R. The Vice-Dean for S & R also proposes a remuneration to the editor, as well as to the opponents for their expert opinions and language proofreading. In the case of publishing updated editions, royalties, and opponent opinions may be further reduced. The distribution of the remuneration to the individual authors is proposed by the leader of the author's team.

³⁾ The way of payment of travel expenses incurred in carrying out the above-mentioned activities must be clearly specified in advance in the text of the Agreement to complete a job / Agreement to perform work (DPP/DPČ) or the contract with the teacher concluded under the provisions of Section 1746 of Act No. 89/2012 Coll., Civil Code, as amended (the "teaching contract"). Only those who submit a completed travel order with all the requisites are entitled to the refund of travel expenses at the conclusion of the DPP/DPČ. In the case of a contract with a teacher, travel allowances will be taken into account, in the form of the usual price of public transport (bus or 2nd class train services) from the person's place of residence to the FFPW USB and the amount that would correspond to the meal allowance according to the conditions at the FFPW USB.

⁴⁾ It is calculated in such a way that for 1 hour of a lecture or an exercise, there is 1 hour of preparation. The amount of the remuneration in that range is suggested to the Registrar of the faculty by the Vice-Dean for Study Affairs.

⁵⁾ Possible travel expenses for examining students in every subject can be claimed for a maximum of 6 times. The amount of the remuneration in the mentioned range is suggested to the Registrar of the faculty by the Vice-Dean for Study Affairs.

⁶⁾ Vice-Dean for Science and Research proposes the amount of royalties in that range.

Any exceptions are decided by the Dean based on a written request.
This Measure cancels the Dean's Measure No. 10/2019.

Prof. Dipl.-Ing. Tomáš Policar, Ph.D.
Dean of the FFPW USB