



Dean's Measure No. 10/2025

Security in the objects of the FFPW USB

The security of the facilities of the Faculty of Fisheries and Protection of Waters of the University of South Bohemia in České Budějovice (hereinafter referred to as the FFPW USB) regulates the movement of people and vehicles in the facilities of the FFPW USB (Annexes 1–4) and further specifies the provision of security (the way of surveillance) at particular buildings. The employees of the FFPW USB are obliged to familiarize themselves with this measure and comply with all the set security system at the FFPW USB, i.e. e.g. to observe the rules of proper operation of the electronic security system (hereinafter referred to as the ESS), to comply with the rules of the presence of physical control at defined objects, etc. It is necessary to be careful when operating with ESS and not to cause alarm unreasonably. In case of alarming, the employees are obliged to inform the person/company whose contact is listed on the ESS device, since they are responsible for the operation of the ESS.

Employees are not allowed to inform anyone about the ESS or provide the assigned code to another person without an appropriate reason (control activities of authorized entities, etc.) for the purpose of protecting the property and safety of employees and students of the FFPW USB.

The issuing of electronic access cards of Unified Information System (UIS):

To enter the grounds and buildings of the FFPW USB, except for the buildings in Nové Hradky, individual electronic UIS cards are used, which are issued by the Centre of Information Technologies of the USB. Issuing new cards to new employees and PhD students is organized and coordinated through the Department of Student Affairs and Economic Department of the FFPW USB. The card is always issued against the signature of the person receiving it. The electronic card is non-transferable and may only be manipulated by the person to whom the card was issued.

The person to whom the card was issued and who received the card is responsible for any loss of the card. In the event of loss of the card, the employee is obliged to immediately report the loss to the staff of the Centre of Information Technologies of the USB, who will immediately ensure its blocking.

If the employee card is replaced (e.g. due to its loss), it is necessary to re-enter this card into the ESS system. The relevant employee and the Property and Facilities Maintenance Unit (IT staff) are responsible for this.

For visitors who must move independently around the facilities of the FFPW USB, the Property and Facilities Maintenance Unit may, at the request of the relevant employee, issue a Guest Card. The accesses of this card are set according to the requirements of the



employee who requested the card. The issuance of Guest Cards is registered at the Property and Facilities Maintenance Unit. After the card is no longer in use, it is necessary to return the card to the above-mentioned department.

This Dean's Measure cancels the Dean's Measure No. 10/2018.

This Dean's Measure comes into effect on 31st March 2025.

Prof. Tomáš Polícar, m. p.
Dean of FFPW USB

Annexes:

1. Security in the object of the main building of the Dean's office at the FFPW USB and Research Institute of Fish Culture and Hydrobiology in Vodňany (RIFCH)
2. Security in International Environmental Educational, Advisory and Information Centre of Water Protection Vodňany (IEEAIC) and the Pavilion of IEEAIC
3. Security of the "Barn" of the FFPW USB intended for the accommodation of invited guests in Vodňany
4. Security in Institute of Aquaculture and Protection of Waters (IAPW) in České Budějovice and Nové Hradky



Annex No. 1

Security in the object of the main building of the Dean's office at the FFPW USB and Research Institute of Fish Culture and Hydrobiology in Vodňany (RIFCH)

Involves the security of main building of the Dean's office at the FFPW USB and RIFCH, Experimental Fish Culture and Facility (EFCF) and Genetic Fisheries Center (GFC)

Security in the object of the main building and Dean's office FFPW USB and RIFCH

Adress: Zátíší 728, 389 01 Vodňany

Definition of the building:

The main building is a complex that includes the main building itself, the Faculty's technical facilities ("Domeček", hereinafter referred to as Domeček FFPW USB), Laboratory of Infectious Fish Diseases within the Laboratory of Aquatic Toxicology and Ichthyopathology and a car park for official and private cars. The main building has no basement and consists of 4 above-ground floors. On the adjacent car park in front of the main building of the FFPW USB, there is a space for the arrival and parking of vehicles of the Integrated Rescue Service, official and private cars. In front of the Domeček FFPW USB there is a car park for official and private cars. The entire complex is fenced, and access is possible only through a pedestrian gate or an access gate. Entrances to the building and other areas are secured by the UIS system and monitored by a recording camera device.

The regime governing the movement of persons and vehicles in the buildings:

The main building is accessible to the owners of activated UIS electronic cards through readers located at the access gate, the entrance gate, the main entrance and the entrance to individual areas of the building. Parking of private vehicles is prohibited on the premises of the main building of the FFPW and the RIFCH, except for the Dean, Vice-Deans, Directors and the Registrar of the FFPW USB. Parking of private vehicles in the building is at your own risk and the FFPW is not responsible for any damage to this property.

For the security in the object is responsible: Head and employees of the Property and Facilities Maintenance Unit

PCO contact (Garance Písek s.r.o.): 721 652 459

Security: the main building of the FFPW USB and the RIFCH is guarded by an electronic security system (ESS) and a recording camera. The security is responsible for the functionality and full use of the ESS and the camera system. The security functionality is regularly checked by the Head of the Property and Facilities Maintenance Unit and checked by the Director of the RIFCH.



Security of the object of the Experimental Fish Culture and Facility (EFCF)

Address: Rechle 1336, 389 01 Vodňany

Definition of the building:

The fenced EFCF site includes the EFCF building, temporary mobile cells, a fixed sheet metal warehouse, the LIA fish farming hall and cell, a garage building, workshops, the EFCF administrator's family house, a pond fund with 44 experimental ponds covering 16 hectares, a retention pond and a sedimentation pond. There are also 6 handling ponds and an outdoor trough house with rearing tanks, troughs and other equipment. The EFCF building has no basement and consists of 3 fully occupied floors above ground. Entrances to the building and other areas are secured by the UIS system and monitored by recording camera equipment.

The regime governing the movement of persons and vehicles in the object:

Foreign persons (those, who are not employed by the FFPW USB) and foreign vehicles (except the employees' vehicles) are forbidden to enter the EFCF object. Foreign persons may enter, and foreign vehicles may drive in and park with the permission of the director of the workplace only, at own risk. FFPW USB is not responsible for losses on private property inside the areal of EFCF.

For the security in the object is responsible: Head of the EFCF

The physical inspection of the building is the responsibility of the tenant of the building and the ERPP administrator

PCO contact (Garance Písek s.r.o.): 721 652 459

Security: EFCF buildings are guarded by an electronic security system (ESS) and a recording camera. At the same time, an EFCF administrator is usually present at the EFCF ground to ensure regular physical inspection of the buildings. The administrator and the Head of the EFCF are responsible for the functionality and full use of the security and camera system. The Director of the RIFCH checks the functionality of the security system.



Security of the object of the Genetic Fisheries Center (GFC)

Address: Nad Velkou Podvinicí 1337, 389 01 Vodňany

Definition of the building:

The partially fenced GFC site contains two brick buildings (hatchery and year-round building), temporary mobile cells and a fixed sheet metal warehouse. The one-storey seasonal hatchery building consists of two basement workrooms (hatchery and trough) and an above-ground floor. The year-round building is a two-storey structure. In terms of pond facilities, the GFC area has 11 10 x 20 m handling ponds with a total area of 2200 m², 4 first order extraction ponds with a total area of 2500 m², 3 second order extraction ponds with a total area of 4.5 ha and an outdoor recirculation system. The site operates 17 fish handling and rearing tanks. Entrances to the building and other areas are secured by the JIS system and monitored by recording camera system.

The regime governing the movement of persons and vehicles in the area:

Foreign persons (those, who are not employed by the FFPW USB) and foreign vehicles (except the employees' vehicles) are forbidden to enter the GFC object. Foreign persons may enter, and foreign vehicles may drive in and park with the permission of the director of the workplace only, at own risk. FFPW USB is not responsible for losses on private property inside the areal of EFCF.

For the security in the object is responsible: Head of the GFC

The physical inspection of the building is the responsibility of tenant of the adjacent family house to the GFC building

PCO contact (Garance Písek s.r.o.): 721 652 459

Security: The GFC building is guarded by an electronic security system (ESS) and a surveillance camera. At the same time, the GfC site manager, who rents an adjoining single-family house to provide physical control of the building, is usually present in the building. Security is responsible for the functionality and full use of the security and camera system. The Director of the RIFCH checks the functionality of the security system.



Annex No. 2

**Security in International Environmental Educational, Advisory and Information
Centre of Water Protection in Vodňany (IEEAIC) and Pavilion of IEEAIC**

Address: Na Valše 207, 389 01 Vodňany

Definition of the area:

The IEEAIC building is an open area including its own building and the Pavilion of IEEAIC with a parking area and a nature trail. The area is not fenced. The IEEAIC building, which does not have a basement, has 3 floors above ground. It serves as an administrative building and houses accommodation with a capacity of 36 beds / 19 rooms. The Pavilion of IEEAIC is also a building, which does not have a basement, containing classrooms, a common room and storage rooms. The entrances to the building, the Pavilion and other IEEAIC spaces are secured by the UIS system and monitored by a recording camera device.

The regime governing the movement of persons and vehicles in the area:

The access to the area of IEEAIC is opened for pedestrians. The park zones are available to the employees, visitors of IEEAIC and for accommodated guests. The access to the building is allowed to owners of activated cards. This is checked using readers located near the entry points.

For the security in the object is responsible: Head of the IEEAIC

The physical inspection of the building is the responsibility of: Head and employees of the Property and Facilities Maintenance Unit

PCO contact (Garance Písek s.r.o.): 721 652 459

Security: IEEAIC buildings are guarded by an electronic security system (ESS) and a recording camera. Security is responsible for the functionality and full use of the security and camera system. The security system is checked by the Registrar.



Annex No. 3

Security of the “Barn” of the FFPW USB intended for the accommodation of invited guests in Vodňany

Adress: Na Říční 1383, 389 01 Vodňany

Definition of the area:

The "Barn" building has free access to the employees of the Property and Facilities Maintenance Unit and the Assistant for commerce and social relevance, who is responsible for the reservation and use of accommodation in individual apartments. As part of the use of the "Barn" building, accommodated persons can use the fenced plot behind the building for relaxation and leisure activities. Accommodated persons can use parking spaces in front of the "Barn" or in the IEEAIC parking lot. Keys to accommodate persons are issued against the signature of the Assistant for Commerce and Social Relevance.

The regime governing the movement of persons and vehicles in the area:

The Property and Facilities Maintenance Unit and the Assistant for commerce and social relevance, who is responsible for booking and using accommodation in individual apartments, have free access to the "Barn" building. When using the "Barn" building, accommodated persons can use the fenced plot behind the building for relaxation and leisure activities. Accommodated persons can use parking spaces in front of the "Barn" or in the IEEAIC parking lot. Keys to accommodate persons are issued against signature by the Assistant for Commerce and Social Relevance.

For the security in the object is responsible: Head and employees of the Property and Facilities Maintenance Unit

The physical inspection of the building is the responsibility of: Head and employees of the Property and Facilities Maintenance Unit and the Assistant for commerce and social relevance

Security: regular visits and patrols of the "Barn" building by employees of the Property and Facilities Maintenance Unit and the Assistant for commerce and social Relevance.



Annex No. 4

Security in Institute of Aquaculture and Protection of Waters (IAPW) in České Budějovice and Nové Hradky

The IAPW is in three buildings in České Budějovice (in the building on Husova Street, in the ZF/FROV building in the campus of the University of South Bohemia, in the aquaponic hall, also in the campus), and in the biotechnology hall (so-called "greenhouse") on the grounds of the Chateau in Nové Hradky.

Security of the building at Husova Street

Address: Husova tř. 458, 370 05 České Budějovice

Definition of the area:

The building is a closed area with its own three-storey basement, 2 separate buildings used as garages, storage areas, a car park for company cars and a fish shop with fixed opening hours. The fish shop is located outside the building in a mobile cell. The entrances to the building are secured by the UIS system and monitored by a recording camera device.

The regime governing the movement of persons and vehicles in the area:

Access to the car park and the building is possible based on activated electronic UIS cards through a reader located at the entrance to the building and at the entrance to the car park. Company vehicles may be parked in the car park within the IAPW premises. Access and parking of other vehicles is allowed only with the consent of the Director of the IAPW and at your own risk. FFPW USB is not responsible for any damage caused to private property within the premises of IAPPW.

For the security in the object is responsible: Director of IAPW

The physical inspection of the building is the responsibility of technicians of IAPW

PCO contact (Šimánek/O.S.E. Security): 605 202 018

Security provider: the object is monitored by electronic safety system (ESS) and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The Director of the IAPW controls the functionality of the security.



Security of the building FA/FFPW USB in the campus of USB

Address: Na Sádkách 1780, 370 05 České Budějovice

Definition of the area:

The FA/FFPW USB building is a three-story building without a basement on the campus of the University of South Bohemia in České Budějovice. There is a freely accessible parking area directly adjacent to the building. The area is not fenced. The entrances to the building are secured by the UIS system and monitored by a recording camera.

The regime governing the movement of persons and vehicles in the area:

Entry to the parking area and entry to the building is possible based on activated UIS electronic cards via readers. Card readers are located at the entrance to the building, at the entrance to the parking lot and at the exit from the parking lot.

For the security in the object is responsible: Director of IAPW

The physical inspection of the building is the responsibility of technicians of IAPW

PCO contact (Šimánek/O.S.E. Security): 605 202 018

Security provider: the object is monitored by electronic safety system (ESS) and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The Director of the IAPW controls the functionality of the security.



Security of the aquaponic hall

Address: campus of the University of South Bohemia in České Budějovice, p. no. 1294/15, cadastral office České Budějovice 2

Definition of the area:

The aquaponic hall building is a ground-floor, mostly glass building located on the campus of the University of South Bohemia in České Budějovice between buildings "F" (Faculty of Economics, University of South Bohemia), K4 (dormitories) and the main building of the Faculty of Science, University of South Bohemia. Entry to the aquaponic hall is possible mechanically with a classic key and is secured by a special electronic security system.

The regime governing the movement of persons and vehicles in the area:

Entry to the aquaponic hall is possible based on activated electronic UIS cards through readers located at the entrance to the campus of the University of South Bohemia in České Budějovice. Entry to the aquaponic hall is allowed through the entrance door, only to authorized persons who own a key and a chip, or security code, or to persons accompanied by an authorized person. The entrance doors are marked with the inscriptions "No entry for unauthorized persons" and are permanently locked in the absence of authorized persons.

For the security in the object is responsible: Director of IAPW

The physical inspection of the building is the responsibility of technicians of IAPW

PCO contact (Šimánek/O.S.E. Security): 605 202 018

Security provider: the object is monitored by electronic safety system (ESS) and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The Director of the IAPW controls the functionality of the security



Security in the biotechnology hall (so-called "greenhouse")

Address: Zámek 136, 373 33 Nové Hradky

Definition of the area:

The building of the biotechnology hall, the so-called "greenhouse", is a single storey building with a gable roof. The building is in the grounds of the Chateau in Nové Hradky, which is fenced with a mesh fence 160 to 180 cm high.

The regime governing the movement of persons and vehicles in the area:

The entrance to the premises is possible through two metal double-wing lockable gates. Pedestrian access is then allowed through gates located in the fence next to the gates. One of the gates is guarded by a camera. Both gates are open continuously to maintain trouble-free public access to the park, which is located inside the Chateau premises.

Access to the biotechnology hall is possible through double-wing wooden doors. These doors are permanently locked, and all employees are required to lock the doors consistently. The second entrance to the hall is fitted with a ball from the outside, so the doors do not lock. These doors are continuously monitored by a camera device.

Classic keys are used to enter the offices and laboratories, the UIS system is not installed here.

The security of the building is the responsibility of the IAPW technician with jurisdiction in Nové Hradky.

Contact technician IAPW: 777 729 699

Security provider: the object is monitored by electronic safety system (ESS) and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The Deputy of the Director of the IAPW controls the functionality of the security.