



Ref. No. JU/2025/022822

Vodňany, 1 September 2025

Dean's Measure No. 16/2025

Meal Allowance Provided to Employees of FFPW USB

Article I – Introductory Provisions

This Dean's Measure is issued in connection with the Collective Agreement of USB valid for the years 2025–2027, Part 7 – Employee Care, Section B – Employee Catering and its Addendum No. 1, specifically Article 2.1, which allows for a supplement to the meal allowance of up to CZK 50.

The aim of this measure is to regulate the conditions for providing the supplement to faculty employees whose place of work is outside the city of České Budějovice and who cannot directly use the employer's catering facilities (USB Canteen). The measure sets out the rules for payment of the supplement in the form of a meal voucher lump sum, including its amount and method of payment.

The conditions for entitlement to the meal allowance are set out in the Collective Agreement of USB valid for the years 2025–2027, Part 7 – Employee Care, Section B – Employee Catering, Subsections 7.4.-7.6.

Employees of FFPW USB whose place of work is in České Budějovice are governed by the valid Collective Agreement.

Article II – Conditions for Granting the Supplement

The supplement to the meal allowance will be provided to employees who have an employment relationship with the faculty and whose place of work is outside the city of České Budějovice.

The amount of the supplement is CZK 50 for each worked shift and will be paid together with the meal allowance in the form of a meal voucher lump sum. The total meal allowance for each worked shift, provided all legal conditions are met, will thus amount to CZK 100.

The meal allowance will be listed on the employee's payslip as a separate item and is not subject to personal income tax or social and health insurance contributions.

This measure takes effect on 1 September 2025 and remains valid until revoked or until the relevant collective agreement is amended.

Prof. Tomáš Policar, m. p.
Dean of FFPW USB