



Ref. No. JU/2025/031729

Vodňany, November 28, 2025

## **Dean's Measure No. 24/2025 Detailed Conditions of the Scholarship Regulations of the USB at the FFPW USB**

This Dean 's Measure (hereinafter referred to as "DM") is based on the Scholarship Regulations of the University of South Bohemia in České Budějovice (hereinafter referred to as "SR USB") registered with the Ministry of Education, Youth and Sports under ref. no. MŠMT-10543/2025-2 and on Section 91 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (hereinafter referred to as „Act“) and the Decision details awarding some types of scholarships at the Faculty of Fisheries and Protection of Waters (hereinafter referred to as "FFPW USB"). In the case that the above regulations are updated or amended, this measure will be applied accordingly until its update, unless it conflicts with the newly valid versions of the higher-level regulations.

### **Article 1 Merit-based Scholarship**

- 1) The merit-based scholarship pursuant to Art. 4 of the SR USB is awarded to full-time students of Bachelor's and follow-up Master's study programmes who met the subject requirements in a total of at least 60 credits in the previous academic year and accomplished the weighted average of no more than 1.60. The scholarship is also awarded to graduates of the above-mentioned studies if they met the conditions for awarding the scholarship during the standard period of their studies.
- 2) The amount of a monthly merit-based scholarship is graded according to the weighted average as follows:
  - when the average is 1.00 – 1.10, it equals twice the calculated base;
  - when the average is 1.11 – 1.30, it equals 1.5 multiple of the calculated base;
  - when the average is 1.31 – 1.60, it equals once the calculated base.The base is determined according to FFPW USB available resources and its amount for each academic year is announced in the Dean's Measure by November 20.
- 3) The merit-based scholarship is awarded to students in a given academic year (AY) for results in the previous AY for months October – June and is disbursed as a one-time payment by a bank transfer to the bank account a student entered in the IS STAG system by December 31 of a given AY.
- 4) Graduates are awarded a scholarship for their results in the last year of study, if it was a standard period, in the given AY, no later than the end of June. The amount of the basis for calculating the scholarship is determined in accordance with Article 1,



paragraph 2 of that measure and the amount of the scholarship will be set as six times the amount determined for the relevant average.

- 5) The award of a scholarship will be notified to students or graduates by an ex-officio Dean's decision. The scholarship will be paid after the decision on awarding the scholarship has become legally binding.

## **Article 2**

### **Premium Scholarship**

- 1) The premium scholarship (Art. 4 of the SR USB) is awarded to students of:
  - a) Bachelor's and Master's studies for a Bachelor's or Diploma thesis with excellent research, development, innovation or other creative results contributing to deepening of knowledge;
  - b) Bachelor's, Master's or Doctoral studies for results eligible in RIV for purposes of research and development evaluation;
  - c) Bachelor's, Master's or Doctoral studies for outstanding results during the entire studies – the Rector's Award and the Dean's Award.
- 2) The one-time scholarship under Art. 2, par. 1a) will be awarded:
  - a) In the amount of CZK 3,000 for a defended Bachelor's thesis which is graded "Excellent" and for which the State Final Examination (SFE) Commission adopts a majority decision that it has outstanding research, development, innovation or other creative results contributing to deepening of knowledge,
  - b) In the amount of CZK 5,000 for a defended diploma thesis, which will be evaluated with the grade "excellent" and which the SZZ committee, by a majority of the committee members present, agrees has excellent research, development, innovation or other creative results contributing to the deepening of knowledge, within 2 weeks after the defense of the final thesis.
- 3) The scholarship pursuant to Art. 2, par. 1b) is determined on the basis of a valid Dean's Measure relating to rewards for evaluated results of creative activity. Graduates who do not continue their studies at the FFPW USB may be paid a scholarship only if the application for the scholarship is submitted before the end of their studies.
- 4) One-time scholarship according to Art. 2, paragraph 1c) – Dean's Award will be awarded to graduates of:
  - a) Bachelor's or follow-up Master's studies in the standard period of study, who complete their studies with an overall weighted average of 1.40 or lower, pass the state final exam with an overall grade of "excellent" and defend their Bachelor's or Master's thesis with an overall grade of "excellent". The amount of the scholarship is determined by the Dean in a given year according to the available funds of the FFPW USB, while this amount may be graded according to the specific study results of graduates who have met the requirements for the award of the scholarship,
  - b) Doctoral studies for excellent results throughout the entire study according to the rules set out in a separate Dean's Measure.



Scholarship according to Art. 2, paragraph 1 c) – the Rector's Award is governed by the terms and conditions of the valid SR USB. The amount of the scholarship may be proposed to the Rector by the Dean of the Faculty and may be graded according to the specific study results of graduates who have met the requirements for the award of the scholarship. The award of one of the above scholarships excludes the award of another scholarship for the same results. The scholarship will be awarded to graduates no later than 2 weeks after graduation.

- 5) Premium scholarships are awarded via the Dean's decision by virtue of office if the above mentioned conditions are met.
- 6) The award of a premium scholarship, including its justification, without specifying the amount of the awarded scholarship, is published verbally during the graduation ceremony (Dean's Award and Rector's Award) or in writing in the public part of the FFPW USB website, for scholarships according to Article 2, paragraph 1, letters a) and b) of this measure.

### Article 3

#### Scholarship Supporting Research, Development and Innovation Activities of Students

- 1) The scholarship supporting research, development and innovation activities of students (Art. 5 of the SR USB) can be disbursed to students:
  - a) participating in the implementation of projects of the Grant Agency of the USB (GA USB),
  - b) participating in other research, development and innovation activities.
- 2) The scholarships pursuant to Art. 3, par. 1a) are disbursed regularly in compliance with the GA USB rules or as a one-time payment according to a contract of a particular project.
- 3) The scholarships pursuant to Art. 3, par. 1b) may be disbursed to students of all study degrees regularly as a reward for students' participation in research, development and innovation activities of the research laboratory at the FFPW USB and as a one-time payment as an extraordinary reward for an activity beyond regular duties and customs, for a significant act leading to development of research or creative activities of the laboratory or for the purpose of supporting participation in a foreign research fellowship. The scholarships pursuant to this paragraph are disbursed from institutional support funds (Development of Research Organization).
- 4) The scholarship supporting research, development and innovation activities of students are awarded via the Dean's Decision by virtue of office:
  - a) on the basis of a contract of a particular project – after reaching an agreement between a project researcher and the FFPW USB management (it applies mainly to regular scholarships when dealing with GA USB projects) or on the basis of subsequent regulations of the FFPW USB (e.g. doctoral study income), or
  - b) at the instance of a responsible researcher or a head of a laboratory after discussing the issue at the Dean's Board (it applies mainly to one-time scholarships and



scholarships pursuant to Art. 3, par. 1b disbursed from the budget of laboratories, RP CENAKVA and other Faculty's workplaces).

#### **Article 4**

##### **Social Scholarship**

- 1) In compliance with Art. 7, par. 1 of the SR USB, the social scholarship is awarded at the FFPW USB only pursuant to conditions stipulated in section 91, par. 5 of the Act.
- 2) More detailed conditions on awarding the social scholarship and its amount pursuant to section 91, par. 5 of the Act are stipulated by the SR USB (Art. 7, par. 2 to 5) and the USB Rector's Provision that is valid for a given period.

#### **Article 5**

##### **Extraordinary Scholarship**

- 1) The award of extraordinary scholarships (Art. 8 of the SR USB) and the rules for their awarding are usually governed by other Dean's Measures or other internal standards of the FFPW USB (e.g. extraordinary scholarship for gifted students, extraordinary scholarship for athletes, extraordinary scholarship to support bachelor's students with good study prospects, support for students to improve certified skills in the professionally oriented bachelor's study program Fisheries at the FFPW USB).
- 2) Students of all types of study programmes may apply with the Dean for the extraordinary scholarship in situations related to unexpected difficulties or regarding reasons that are not specified under the par. 1.
- 3) The application for an extraordinary scholarship must include a detailed and factual statement of all the reasons and facts decisive for the award of the extraordinary scholarship, regarding its nature or other reasons that led the student to apply for an extraordinary scholarship. The justification for the application and the method of proving the reasons for the application will be decisive for the award of the scholarship.
- 4) The extraordinary scholarship can be paid as a one-off or regular payment. More detailed information about the amount of the scholarship, the method and date of payment of the scholarship will be specified in the decision on awarding the scholarship if the application is approved.
- 5) The Dean may also grant an extraordinary scholarship by decision ex officio, i.e. without a student's application, usually based on the initiative of members of the management of the FFPW USB, the Dean's Board, members of the management of other parts of the USB, the Rectorate USB and members of the management of other institutions, if this proposal is positively accepted by the Dean's Board of the FFPW USB. These scholarships also include a scholarship to support the development of cooperation with practice according to Article 10 of the SB USB and may also include a scholarship associated with further support for persons who have been awarded a scholarship to support studies, creative activities, educational activities or practical internships carried out within the framework of mobilities according to Article 12 of the SB USB.



## Article 6

### **Extraordinary Scholarship for Compensation of Costs Related to Schooling**

- 1) Students of Bachelor's and Master's study programmes within a standard time of study can apply for the extraordinary scholarship for compensation of costs related to schooling if they incur extra expenses connected to preparation, travel and stay within their compulsory practical training (professional or technical) or within other schooling taking place beyond the FFPW USB parts. Students can be compensated, for example, for costs of medical examination for obtaining a certificate proving their capability of performing the practical training, bus or train (2<sup>nd</sup> class) transport costs to the place of performance of the operational or professional practical training or other schooling from their domicile, FFPW USB or USB campus and back and also adequate costs of accommodation for the time of the practical training or schooling.
- 2) Only those students who are in a difficult social situation that can be unequivocally proven are entitled to receive the extraordinary scholarship for compensation of costs related to schooling.

## Article 7

### **Scholarship for Students with Specific Needs**

- 1) The conditions for granting a scholarship for students with specific needs are governed by the provisions of Article 9 of the SB SR.

## Article 8

### **Special Scholarship for Students of Follow-up Master's Degree Programs Taught in English**

- 1) In cases where students of follow-up master's degree programs are charged a fee for studying in a foreign language pursuant to Section 58(4) of the Act, and pay this fee in accordance with the Dean's decision on the assessment of the fee, the Dean may, by virtue of his or her official authority, decide to award an extraordinary scholarship to such students for follow-up master's degree programs taught in English.
- 2) The amount of the scholarship under this article may be set at a maximum of the fee for studying in a foreign language pursuant to Section 58(4) of the Act at FFPW USB, and the award of the scholarship is subject to the fulfillment of the conditions set out in the valid Study and Examination Regulations of USB for continuing studies after the first year of study or the conditions for admission to the state final examination within the standard period of study (obtaining the minimum total and partial number of credits from subjects and their groups of the relevant study plan and timely submission of the final thesis).



## Article 9

### Accommodation Scholarship

- 1) The conditions for granting and the amount of the accommodation scholarship are governed by the SR USB (Art. 12) and, where applicable, by the relevant measure of the USB Rector valid for the given period.

## Article 10

### Scholarship to Support Studies, Creative Activities, Educational Activities, or Practical Internships Carried out within the Framework of Mobility Programs

- 1) The rules for awarding scholarships to support studies, creative activities, educational activities, or practical internships carried out within the framework of mobility are governed by the provisions of Article 9 of the SR USB.
- 2) Scholarships under Article 9 of this DM are usually paid from programs, subsidies, and support designated for this purpose (e.g., EU mobility programs, CEEPUS, programs of Czech ministries or government programs of other countries and supranational organizations), and their amount and rules for allocation are governed by the provisions of the relevant programs.
- 3) In cases where it does not conflict with other regulations of USB, FFPW USB, or the programs listed in paragraph 2 of this article, it is possible to pay a scholarship to support mobility under this article from other budget chapters of FFPW USB, even concurrently with the above-mentioned sources. In such cases, the possibilities for support will be regulated by specific measures taken by the Dean, Vice-Deans, or in another manner by the department responsible for international relations.

## Article 11

### Doctoral Scholarship

- 1) The doctoral scholarship is intended for students enrolled in doctoral study programs in the full-time form of study.
- 2) The decisive factors for awarding a specific scholarship amount to individual students are primarily the length of study (year), the level of fulfilment of the study plan, scientific and academic results, and other activities of the student, which must be in accordance with the law, Article 13 of the SR USB, and the Dean's Measure concerning doctoral study admission.
- 3) For students who commenced their studies after September 1, 2025, the procedure for awarding a doctoral scholarship for the relevant academic year shall commence upon submission of an application by the student; for students who commenced their studies before September 1, 2025, the doctoral scholarship for the relevant academic year shall be awarded ex officio.
- 4) The doctoral scholarship is paid in monthly instalments throughout the academic year (12 months), by the 15<sup>th</sup> day of the month following the month for which the scholarship is due, but no earlier than after the decision to award the scholarship becomes final. In



the event of planned termination of studies, students shall be paid the doctoral scholarship to which they are entitled before the end of their studies or as soon as possible after the end of their studies.

- 5) The award of a doctoral scholarship does not preclude the award of other types of scholarships, including regular scholarships, if this is in accordance with the SR USB, this measure, and the Dean's Measure concerning doctoral study admission.

## **Article 12** **General Provisions**

- 1) Applications for scholarships shall be submitted electronically via the USB electronic information system (IS STAG).
- 2) The awarding of scholarships not specified in this decision, as well as other conditions for the awarding and payment of scholarships, shall be governed by the applicable provisions of the SR USB, or other internal regulations and standards of the USB and FFPW USB.
- 3) The dean decides on the awarding of all types of scholarships by issuing a decision, unless otherwise specified in the SR USB.
- 4) Proposals for the wording of the Dean's decision on the awarding of scholarships are submitted to the dean by the Department of Student Affairs, and the formal and substantive correctness of the decision is verified by the relevant Vice-Deans.
- 5) The decision on the award of a scholarship shall be delivered via the USB electronic information system (IS STAG).
- 6) Scholarships whose amount is not specified by this measure or other internal standards of FFPW USB, or by the conditions of the relevant programs or contracts, shall be awarded on the initiative of the relevant persons on the basis of a proposal discussed by the Dean's Board.
- 7) A student may appeal against a decision on the award of a scholarship, as well as against a decision not to award a scholarship *ex officio*, within 15 days of the decision being delivered to the student. Appeals shall be submitted to the Dean of FFPW USB via the USB electronic study agenda system. The Dean shall decide on any appeal without undue delay, but no later than 30 days or, in particularly complex cases, 60 days after its delivery. If the student's claim is upheld, the decision on the award of the scholarship shall be amended. If the dean does not grant the appeal, he or she shall forward it to the Rector of USB for a decision.
- 8) The payment orders for all scholarships shall be signed by a person from the management of the FFPW USB authorized by the Dean or by the Dean himself.
- 9) Unless otherwise specified in the decision on the award of the scholarship, the scholarship shall be paid no later than two weeks after the decision on the award of the scholarship becomes final.



### **Article 13**

#### **Final provisions**

- 1) This Decision comes into effect on the day of its approval by the Academic Senate of the FFPW USB.
- 2) Upon the entry into force of this measure, Dean's Decision No. 12/2017 Detailed Conditions of the Scholarship Regulations of the USB at the FFPW USB will be cancelled.
- 3) The Dean decides on any exceptions to the provisions of this measure, if it is in accordance with the internal regulations of the USB, the FFPW USB and the law.

This Dean's Measure was discussed and approved by the Dean's Board on November 28, 2025, and it was discussed and approved by the Academic Senate of the FFPW USB on December 17, 2025.

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